NASSAU COUNTY WORK AUTHORIZATION #01

Contract Number:	CM3481
Consultant/Vendor:	DRMP, Inc.
Consultant/Vendor Contact Name:	Megan Whitmore
Consultant/Vendor Contact Phone Number:	850-692-5673
Consultant/Vendor Contact Email Address:	mwhitmore@drmp.com
Project Short Title:	Nassau County Bridge Inspections
Total Amount of Previous Work Authorizations:	\$0
Amount of this Work Authorization:	\$132,182.84
New Contract Amount including this Work Authorization:	\$132,182.84
Funding Source:	03405541-531403 BRDGI

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit "A", attached hereto and incorporated herein, or no later than 120 days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit "A", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	Robert Companion	6/21/2024	_
		Date	
Procurement:	Lanau Hlmou	6/24/2024	
		Date	_
Office of Management & Budget:	Cliris Lacambra	6/21/2024	17
		Date	_
County Attorney:	Denise (May, Esq., E	(S 6/26/2024	AJ
•	<u>Denise (May, Esq., E</u> Denise C. May	Date	_

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

BOARD OF COUNTY COMMISSIONERS

AU COUNTY, FLORIDA

: JOHN F. MARTIN

k: Chairman

Date: <u>July 17, 2024</u>

ATTEST-TO CHAIR'8/

OHŇ A. CŔAWFOŔD

Its: Ex-Officio Clerk

DRMP, INC.

BY: Migan Witmore

Print Name: MEGAN WHITMORE

Title: Area Leader/Senior Project Engineer Date: 6/25/2024





June 14, 2024

George Murray Project Manager Nassau County 96161 Nassau Place Yulee, FL 32097

Subject:

CEI Services Fee/Manhour Proposal

Nassau County Non-Qualified Bridge Inspections Continuing Contract for Professional CEI Services

Mr. Murray,

DRMP, Inc. is pleased to provide this scope and fee proposal for Construction Engineering Inspection (CEI) services on the above referenced project. CEI services will be performed to provide a routine, structural, bridge inspection service for (34) Nassau County structures within Nassau County.

The schedule is anticipated to be set for a total duration of 120 working days after notice to proceed. Our fee proposal is based on project administration and bridge inspection services during this period.

The following pages will identify the scope and fee for inspection and project management services necessary to administer and complete inspection of the structures per the provided scope of work.

If you have any further questions or need any clarification of the enclosed information, please contact me at 256-503-2163.

Sincerely, DRMP, Inc.

Megan (Whitmore, PE Senior Project Engineer

CONSULTANT CEI STAFFING ESTIMATE

PROJECT DESCRIPTION:

Nassau County Non-Qualified Bridge Inspections

CLIENT:

Nassau County

DATE PREPARED:

6/14/2024

	CEI Fee Proposal			
	DRMP Staff Hour Estimate			
Personnel	Exhibit 'A' Equivalent	Hours	Unit Rate	Total
CEI Senior Project Engineer	Resident Engineer	4	\$ 225.00	\$ 900.00
			SUBTOTAL	\$ 900.00
	Structure Inspection	No.		
Subcontractor	Inspection	#	Unit Rate	Total
	Initial Routine Inspection	34	\$ 2,370.31	\$ 80,590.54
Ayres Associates Inc	Underwater Inspection	34	\$ 1,490.95	\$ 50,692.30
			SUBTOTAL	\$ 131,282.84

CEI Fee Estimate \$132,182.84



SCOPE OF SERVICES

This document, the sum of which is referred to as the Scope of Services, applies to work for which a Purchase Order (PO, also considered the Notice to Proceed (NTP), will be issued by Nassau County (OWNER) to DRMP Inc (CONSULTANT).

ARTICLE 1 - BASIC SERVICES

1.1 General

1.1.1 CONSULTANT shall provide professional services for OWNER on the Project to which this Agreement applies as provided below.

The CONSULTANT shall perform a routine, structural, bridge inspection service for (34) Nassau County structures within Nassau County, Florida (See Attachment A). The inspections shall meet the requirements of the following documents covering bridge inspection standards of practice:

National Bridge Inspection Standards (NBIS)

Code of Federal Regulations 23 - Highways, Part 650, Subpart C.

State of Florida Statute 335.074, Safety Inspection of Bridges

Manual for Condition Evaluation of Bridges

American Association of State Highway & Transportation Officials (AASHTO).

Bridge Inspector's Reference Manual (BIRM)

U.S. Department of Transportation/Federal Highway Administration.

<u>Manual for Bridge and Other Structures Inspection and Reporting Procedures - Volume I,</u> State of Florida Department of Transportation.

Bridge Inspectors Field Guide - Structural Elements

State of Florida Department of Transportation

Manual on Uniform Traffic Control Devices

950-044-0000-4 U.S. Department of Transportation/Federal Highway Administration.



A qualified individual will be at the bridge site to supervise inspection activities at all times. To be qualified, an individual must be registered as a Professional Engineer in Florida and experienced in the inspection of bridges or be confirmed officially by the Florida Department of Transportation as a Florida Certified Bridge Inspector.

The final bridge inspection report will be sealed by the Professional Engineer who confirms the accuracy and completeness of the report contents.

The Florida Registered Professional Engineer or Florida Certified Bridge Inspector on site will be responsible for the detection of deficiencies and the determination and recording of the structure's condition. This individual is responsible for assuring the accuracy and completeness of data and records compiled as a result of the CONSULTANT'S field activity. Visible surfaces of the bridge will be examined. Bridge members or elements that cannot be inspected prior to report publication must be documented in the report as such, along with the reason for not inspecting. A hands-on inspection will be performed. Photographs and sketches will be included in the report as necessary to aid in understanding recommended repairs.

1.2 Inspection and Report Phase

After written authorization to proceed, CONSULTANT shall:

- 1.2.1 Review available data provided by OWNER.
- 1.2.2 Advise OWNER as to the necessity of OWNER's providing or obtaining additional data or services.
- 1.2.3 Inspect the structure as outlined above in Section 1.1 within 60 days of notice to proceed.
- 1.2.4 Develop, publish and distribute three complete bridge reports for the bridge no later than 60 working days after completion of the field inspection. Deficiencies described in the previous inspection report, if provided to the CONSULTANT by the OWNER prior to the inspection, will be addressed again in the current report. The bridge report will contain a description of deficiencies and specify recommended corrective action. All recommended repairs will be assigned a priority number to indicate the urgency of the repair. Overall numerical NBI condition ratings for Superstructure, Substructure, and Deck will be provided. Report will be produced in a format which mirrors the current FDOT BrM inspection and reporting system.

ARTICLE 2 - ADDITIONAL SERVICES

2.1 Services Requiring Authorization in Advance

If authorized in writing by OWNER, CONSULTANT shall furnish or obtain from others Additional Services as provided below. These services are not included as part of Basic Services and will be paid for by OWNER as indicated in Article 5.

2.1.1 Furnishing services of independent professional associates and subconsultants for other than Basic Services.



- 2.1.2 Providing any related engineering services needed for design purposes to enable Contractor(s) to proceed with their work
- 2.1.3 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
- 2.1.4 Additional services in connection with the Project, including services which are to be furnished by OWNER as listed below, and services not otherwise provided for in this Agreement to also include load rating analysis or other design services of the bridge.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

- 3.1 Designate in writing a person to act as OWNER's representative.
- 3.2 Provide all available prior inspection reports and bridge plans.
- 3.3 Place at CONSULTANT's disposal all available pertinent information.
- 3.4 Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.
- 3.5 Furnish, or direct CONSULTANT to provide, Additional Services as stipulated in paragraph 2.1 or other services as required.
- 3.6 Bear all costs incident to compliance with the requirements of Article 3.

PERIOD OF SERVICES

ARTICLE 4 - PERIOD OF SERVICES

- 4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project. If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided below and if such dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment.
- 4.2 The services called for in the Inspection and Report Phase will be completed and the Report submitted within 120 working days after OWNER issues a Purchase Order or Corporate Check, also considered the Notice to Proceed.
- 4.3 CONSULTANT's services under this Agreement shall each be considered complete at the earlier of (1) the date when the submissions have been accepted by OWNER or (2) thirty days after the date when such submissions are delivered to OWNER.



4.4 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance and fee of CONSULTANT's services shall be adjusted equitably.

COST OF SERVICES

ARTICLE 5 - COST OF SERVICES

5.1 CONSULTANT's services for the stated scope of services will be completed for a total sum fee of \$131,282.84.**

The following is a breakdown of the above Fee per structure:

Per Structure Unit Cost	<u>Unit Cost</u>
Initial Routine Inspection*Underwater Inspection** Load Rating	\$2,370.31 \$1,490.95
Total Fee per structure	\$3,861.26
Total Fee (34) Structures (See Attachment A)	\$131,282.84

^{*}Underwater inspection fee on as needed basis typically water depth of 3ft. or greater and if limited access to structure interior in less than 3ft. of water.

^{**} Load rating fee per structure \$3,147.18 which can be performed upon request.

LIST OF STRUCTURES AND MAN HOURS

ATTACHMENT A

NON-QUALIFIER BRIDGE INSPECTIONS

OLD NUMBER	NEW NUMBER	STREET	NAME	LAT	LONG	Unverified Inventory	Location
9701	7401	PAGES DAIRY RD	Blounts Branch	30.644	-81.5724	10' x 6'	32097
3402	7402	BONNIEVIEW RD	Creek	30.6370	-81.4649	4 Culverts, two	32034
3401	7403	AMELIA RD	Creek	30.6288	-81.4595	10' x 5'	32034
4601	7404	CR 108	Creek	30.6944	-81.9137	Double 9' x 7'	32046
4602	7405	CR 108	Creek	30.6455	-81.9459	Double 9' x 6"	32046
4603	7406	CR 108	Creek	30.6836	-81.9304	7' X 5'	32046
9702	7407	CR 108	Creek	30.6997	-81.7478	12' x 6'	32097
9703	7408	CRANDALL RD	Creek	30.6958	-81.6313	Quad 7' x 4.5'	32097
1101	7409	OLD DIXIE HWY	Creek	30.6309	-81.8957	11' x 6.5'	32011
4604	7410	CONNER CUTOFF RD	Creek	30.7509	-81.9392	42" x 24", Double 48", 36"	32046
4605	7411	CR 121	Creek	30.6290	-82.0123	Double 6' x 5'	32046
4606	7412	CR 121	Brush Creek	30.7306	-81.9937	9.5' x 3'	32046
0901	7413	CR 121	Stream	30.4815	-81.9984	Double 8' x 6'	32009
0902	7414	CR 121	Stream	30.3245	-82.0087	Double 8' x 4'	32009
0903	7415	CR 121	Creek	30.4051	-82.0316	Double 9' x 6'	32009
4607	7416	LESSIE RD	Cabbage Creek	30.7606	-81.8111	10-7'x5'	32046
4608	7417	LESSIE RD	Wilder Swamp	30.7181	-81.7771	Quad 60"	32046
9704	7418	ROSES BLUFF RD	Creek	30.6849	-81.5675	78" x 68"	32097
9705	7419	ROSES BLUFF RD	Creek	30.6761	-81.5498	Triple 60"	32097
1102	7420	RATLIFF RD	Stream	30.4878	-81.8337	Double 5.5'	32011
1103	7421	RATLIFF RD	Stream	30.4894	-81.8281	4.5' x 2.5'	32011
1104	7422	ZIDELL RD	Creek	30.5879	-81.8347	Quad 60'	32011
1105	7423	MUSSLEWHITE RD	Creek	30.6266	-81.7967	7' x 5'	32011
1106	7424	MUSSLEWHITE RD	Creek	30.6067	-81.8101	9' x 8'	32011
1107	7425	THOMAS CREEK RD	Ben Branch	30.4777	-81.8429	Double 5.5'	32011
4609	7426	HENRY SMITH RD	Creek	30.6693	-81.9082	Double 6' x 4.5'	32046
4610	7427	HENRY SMITH RD	Creek	30.6692	-81.9160	Double 72"	32046
4611	7428	KINGS FERRY RD	Cabbage Creek	30.7528	-81.8572	Triple 6' x 4'	32046
4612	7429	TOM BROWN RD	Creek	30.6673	-81.9212	Double 7' x 4'	32046
1108	7430	BY PASS RD	Alligator Creek	30.5661	-81.8464	QUAD 72" CMP	32011
4613	7431	MIDDLE RD	Cabbage Creek	30.7509	-81.8250	Triple 3.5' x 5'	32046
9706	7432	BLACKROCK RD	Creek		-81.5309		32097
3403	7433	PARLIAMENT DR	Creek	30.6120	-81.5196	Double 48"	32034
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	RESENTATIONS	-		0.20	\$,00.40			1	1.00	2,41.00	1.10	311111		1		7.20	0.00			0.00	\$0.00	\$0
rM/BMS	RESENTATIONS		-	-	-		-	+						-						0.00	\$0.00	\$0
	DANIOE			-		0.2	5 \$197.09	+	1					-	1					0.25	\$49.27	\$197
UALITY ASSL	JKANCE					U.2	3197.0	-	-				-	-	-					0.25	\$0.00	
						-		-					-									\$0
								1											-	0.00	\$0.00	\$0
														-								
TAL M-H & T	TOTAL COST	0.00	\$0.00	0.25	\$45.87	0.3	\$49.2		6.00	\$883.80	5.10	\$393.26	0.00				\$118.75	0.00	\$0.00	12.85	\$1,490.95	\$116
								-	-							ST COMPU	ATIONS	-	-	-		
	N OF COST ELEMENTS TO				COMBINED			1	-		-			Activity Sal					-		\$1,490.95	-
ASIC ACTIVIT	TIES	COMPUTAT										rerhead Ad										
					Adm. & Gene									Combined							0.00%	
					Fringe Benef	it %							(a2)	Combined	O-H Co	ost					\$0.00	
									-													
					(a1) Combine	ed O-H%	0.00	6						tal (Salary							\$1,490.95	
													(b) Op	erating Ma	rgin Pe	rcent					0.00%	0
													(b) O	perating M	argin C	cost					\$0.00	
								1							T							
	-			-			-	1			-		Subto	tal (Salary	Related	(Cost)					\$1,490,95	-
	-			-		-		_	-		-			sc./Out-of-F				-		0.00%	\$0.00	
	-			-		-		-	+			-	(c) and	Se y Cut or 1	T	Laperides		-		0.0070	40.00	
	-			_			-	-	-				(h4) E	CCM Perce	ant.			-	-	1	0.000%	
							+		+					CCM Cost	Dist.						\$0.00	
							+	-	1				(nz) r	CON COST	-						\$0.00	-
	-				-		-		-				0.14	1.1/01 51		- (D !- A -+!	-1413		(1 0)		24 400 05	-
						-			-							of Basic Acti			(L.S.)		\$1,490.95	-
						-		-		-			(f) Oth	ner L.S. Iter	ns (0.9	6 hours to pe	rtorm QA/QC)	(L.S.)			-
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													TOTA	L LUMP S	JM AM	OUNT (Start	of Contract)				\$1,490.95	
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